

CJIS Requirements and Certification

During the course of the Consultant's engagement the Consultant may be given access to criminal history record information. At no time shall the Consultant access any criminal history record information or other sensitive criminal justice information contained on New York State Systems or media without complying with the requirements of this Section. Any access to computer media/systems which contain criminal history record information and other sensitive criminal justice information is subject to the Federal Bureau of Investigation Criminal Justice Information Services (CJIS) Security Policy, specifically the Security Addendum (SA) thereto (located at: <https://www.fbi.gov/about-us/cjis/cjis-security-policy-resource-center/view>). The purpose of the SA is to provide adequate security for criminal justice systems and information while under the management or control of a private entity or contractor. The SA strictly limits the authorized access to criminal history record information, limits the use of the information to the specific purposes for which it is being provided, ensures the security and confidentiality of the information consistent with applicable laws and regulations, provides for sanctions, and contains such other provisions as required by the FBI Director. As a condition precedent to providing Services for the benefit of The NYS Office of Information Technology Services (ITS), the Consultant agrees (1) to abide by the SA, and (2) to the incorporation by reference of the SA as a part of the Contract, (3) that the SA shall be incorporated by reference as a part of all subcontract entered into by the Contractor the purpose of which is of the delivery of Services, if any; and (4) that those employees and subcontractor employees (Contractor Staff), if any that provide Services shall sign the form entitled, "Federal Bureau of Investigation Criminal Justice Information Services Security Addendum Certification" attached hereto. One copy of the signed form will be retained by the Contractor and the original will be provided to the State for retention by the CJIS Information Security Officer for New York State.

The State may terminate the engagement if it determines that Contractor or it's employee has violated a material term of this section. The terms of this section shall apply equally to Contractor, its agents and subcontractors, if any. Contractor agrees that all subcontractors, if any and agents shall be made aware of and shall agree to the terms of this section.

CJIS SA Certification

FEDERAL BUREAU OF INVESTIGATION CRIMINAL JUSTICE INFORMATION SERVICES SECURITY ADDENDUM CERTIFICATION

I hereby certify that I have read and am familiar with the contents of (1) the Security Addendum; (2) the NCIC 2000 Operating Manual; (3) the Policy and Reference Manual; (4) the CJIS Security Policy; and (5) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Signature of Contractor Employee (Consultant)
Print Name: _____

Date

Signature of Contractor Representative
Print Name: _____

Date