

Deliverable Acceptance Form

DELIVERABLE ACCEPTANCE FORM FOR: <i>Insert RFP name and deliverable number and name.</i>	Date:
<i>[Insert Vendor Name]</i> Statement of Submission	
<i>Detailed description of items for Acceptance</i>	

Vendor Details	
Submitted by: (Name & Title)	
Signature of <i>[Insert Vendor Name]</i>	
Date Delivered	

Change Order Details, if applicable			
Change Order #	Description	Date approved	Comments

NYS Statement of Acceptance		
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Exceptions	<input type="checkbox"/> Not Accepted
Exceptions or Reason for Rejection:		
Accepted by: Name Title		
Signature:		Date: