



Office of Information Technology Services

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New York State Information Technology Standard	No: NYS-S15-001
IT Standard: Patch Management	Updated: 04/29/2025
	Issued By: NYS Office of Information Technology Services Owner: Chief Information Security Office

1.0 Purpose and Benefits

The purpose of this standard is to ensure systems and applications are consistently maintained and fully up to date with the most current security configurations. Systems and applications are updated via the security patch management (patch management) process. Patch management is a practice designed to proactively prevent the exploitation of Information Technology (IT) vulnerabilities that exist within an organization. By applying security related patches to applicable IT systems, the expected result is reduced time and money spent dealing with exploits by reducing or eliminating the related vulnerability.

2.0 Authority

Section 103(10) of the State Technology Law provides the Office of Information Technology Services (ITS) with the authority to establish statewide technology policies, including technology and security standards. *Section 2 of Executive Order No. 117*¹, established January 2002, provides the State Chief Information Officer with the authority to oversee, direct and coordinate the establishment of information technology policies, protocols and standards for State government, including hardware, software, security and business re-engineering. Details regarding this authority can be found in NYS ITS Policy,

¹ All references to Executive Order 117 refer to that which was originally issued by Governor George E. Pataki on January 28, 2002 and continued by Executive Order 5 issued by Governor Eliot Spitzer on January 1, 2007, Executive Order 9 issued by Governor David A. Patterson on June 18, 2008, Executive Order 2 issued by Governor Andrew M. Cuomo on January 1, 2011 and Executive Order 6 issued by Governor Kathy Hochul on October 8, 2021.

3.0 Scope

This standard applies to all “State Entities” (SE), defined as “State Government” entities in Executive Order 117 or “State Agencies” as defined in Section 101 of the State Technology Law. This includes employees and all third parties (such as local governments, consultants, vendors, and contractors) that use or access any [Information Technology \(IT\) resource](#) for which the SE or ITS has administrative responsibility, including systems managed or hosted by third parties on behalf of the SE or ITS. While an SE may adopt a different standard, it must include the requirements set forth in this one. Where a conflict exists between this standard and a SE’s standard, the more restrictive requirement will take precedence.

4.0 Information Statement

The [NYS-S15-002 Vulnerability Management Standard](#) should be followed for requirements on addressing non-patched vulnerabilities.

1. SEs are responsible for ensuring that an individual or group is overseeing patch management for any given system throughout its lifecycle. That individual or group may be within IT operations.
2. If patch management is outsourced, service level agreements must be in place that meet or exceed the requirements of this standard and outline responsibilities for patching. If patching is the responsibility of the third party, SEs must verify that the patches have been applied.
3. A process must be in place to manage patches. This process must include the following:
 - Monitoring security sources (see Exhibit 1) for vulnerabilities, patch and non-patch remediation, and emerging threats.
 - Overseeing patch distribution, including verifying that a change control procedure is being followed.
 - Testing for stability and deploying patches.
 - Using an automated centralized patch management distribution tool, whenever technically feasible, which:
 - Maintains a database of patches.
 - Deploys patches to endpoints.
 - Verifies installation of patches.
4. Appropriate separation of duties must exist so that the individual(s) verifying patch distribution is not the same individual(s) who is distributing the patches.

5. As per the [NYS-P03-002 Information Security Policy](#), all SEs must maintain an inventory of IT resources. Patch management must incorporate all the SE's installed IT resources.
6. Patch management must be prioritized based on the severity of the vulnerability that the patch addresses. In most cases, severity ratings are based on the [Common Vulnerability Scoring System](#) vulnerability, and a CVSS of 0.1-3.9 is considered a low impact vulnerability.
 - The NYS Chief Information Security Office (CISO) may deem any vulnerability to be high impact, regardless of CVSS score, based on a NYS specific analysis.
7. The impact to the SE's information assets is based on the asset's information classification as per the [NYS-S14-002 Information Classification Standard](#). The patching process must follow the timeline contained in the tables below:

TABLE 1: RISK RATING			
<u>Impact</u> <u>(Confidentiality,</u> <u>Integrity,</u> <u>Availability)</u>	Exposure		
	Systems with no network connectivity to production data	Systems with network connectivity to production data (not internet facing)	System that is publicly available from the internet
High	Moderate	High	High
Moderate	Low	Moderate	High
Low	Low	Low	High

TABLE 2: PATCH TIMEFRAMES				
Vulnerability Severity				
Risk Rating (from Table 1)	<u>Critical</u> (CVSS score 9.0-10.0)	<u>High</u> (CVSS score 7.0-8.9)	<u>Moderate</u> (CVSS score 4.0-6.9)	<u>Low</u> (CVSS score 0.1-3.9)
<u>High</u>	15 calendar days	30 calendar days	90 calendar days	At the discretion of the ISO/designated security representative
<u>Moderate</u>	30 calendar days	90 calendar days	180 calendar days	At the discretion of the ISO/designated security representative
<u>Low</u>	120 calendar days	180 calendar days	At the discretion of the ISO/designated security representative	At the discretion of the ISO/designated security representative

8. If patching cannot be completed in the timeframe listed in the table above, compensating controls must be put in place within the timeframes above and the [CISO exception process](#) must be followed.
9. If a patch requires a reboot for installation, the reboot must occur within the timeframes outlined above.

5.0 Compliance

This standard shall take effect upon publication. Compliance is required with all ITS policies and standards. ITS may amend its policies and standards at any time; compliance with amended policies and standards is required.

If compliance with this standard is not feasible or technically possible, or if deviation from

this standard is necessary to support a business function, State Entities shall request an exception through the Chief Information Security Office [exception process](#).

6.0 Definitions of Key Terms

Except for terms defined in this policy, all terms shall have the meanings found in <http://www.its.ny.gov/glossary>.

7.0 Contact Information

Submit all inquiries and requests for future enhancements to the policy owner at:

Chief Information Security Office
Reference: NYS-S15-001
NYS Office of Information Technology Services
31 British American Blvd.,
Latham, NY 12110
Telephone: (518) 242-5200
Email: CISO@its.ny.gov

Statewide technology policies, standards, and guidelines may be found at the following website: <https://its.ny.gov/policies>

8.0 Revision History

This standard should be reviewed consistent with the requirements set forth in [ITS-P24-003 Process for Establishing Information Technology Policies, Standards and Guidelines](#).

Date	Description of Change	Reviewer
01/16/2015	Original Standard Release	Deborah A. Snyder, Deputy Chief Information Security Officer
02/25/2017	Update to Scope, contact information and rebranding	Deborah A. Snyder, Deputy Chief Information Security Officer
09/11/2018	Scheduled review – minor changes to Authority, Scope, and title of office	Deborah A. Snyder, Chief Information Security Officer
05/04/2021	Updated impact and patch timeframes based on Federal guidance.	Karen Sorady, Chief Information Security Officer

05/19/2021	Updated Scope language	Karen Sorady, Chief Information Security Officer
04/29/2025	Scheduled review – minor changes to document, updated Scope Statement	Chris DeSain, Chief Information Security Officer

9.0 Related Documents

[NIST SP 800-40 Rev. 4, Guide to Enterprise Patch Management Planning: Preventive Maintenance for Technology](#)

[Common Vulnerability Scoring System](#)

[National Vulnerability Database Vulnerability Severity Rankings](#)

[Department of Homeland Security \(DHS\) Cybersecurity and Infrastructure Security Agency \(CISA\) Binding Operational Directive \(BOD\) 19-02](#)

[NYS-S15-002 Vulnerability Management Standard](#)

Exhibit 1: SAMPLE SECURITY SOURCES FOR VULNERABILITY/PATCH/THREAT INFORMATION

- [NYS Cyber Security Operations Center](#) (includes feeds from MS-ISAC)
 - [CISA Known Exploited Vulnerabilities Catalog](#)
 - [MS-ISAC Advisory](#)
- Vendor websites/notification lists
- [BugTraq](#)
- Vulnerability Scanners
- Penetration Tests
- [National Vulnerability Database](#)